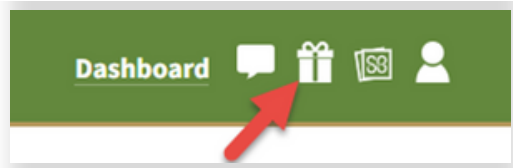


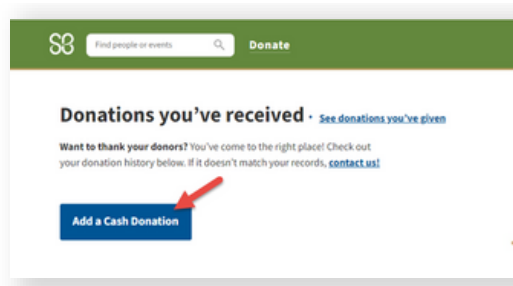
3 Great Reasons to Use the “Add a Cash Donation” feature in your Members Area:

- Post your donations online instantly.
- Alleviate the stress of holding cash.
- Cash donors can be quickly recognized and receipted for their contributions.

1 Sign in at StBaldricks.org. Click on the gift icon in the upper right corner to access the Donations page.



2 Click the “Add a Cash Donation” button.



3 Fill out the required fields. If you do not have the donor contact information, simply check the “I don't have this information.” box. Do not use your own contact information.

A screenshot of the "Cash Donation Information" form. The form is titled "Cash Donation Information" and has a sub-header "Required information *". It contains several fields: a currency field with a "\$" symbol and "USD" text; a dropdown menu for "Who does this donation support?" with the option "A participant, team, event or fundraiser *"; a checkbox for "I don't have this information."; three input fields for "First Name *", "Last Name", and "Email Address *"; a radio button for "Donor Name:" with a "Name" input field; and another radio button for "Anonymous". At the bottom, there are two buttons: "Save Donation" and "Save and Add Another".

4 If you have more than one donation to submit, click “Save and Add Another” to enter the next cash donation. This feature should only be used for cash collected. When you are done adding your cash donations click “Save Donation.”

A screenshot of a form titled "How should we display the donor's name on the website?". It has two radio button options: "Donor Name:" and "Anonymous". Below the "Donor Name:" option is a text input field labeled "Name". At the bottom, there are two buttons: "Save Donation" and "Save and Add Another". A red arrow points to the "Save and Add Another" button.

5 Now you'll see the donations you've added in your donor list. Pay for these donations with a credit card by clicking “Pay for Selected” or “Pay for All.” Once the donations have been paid they will appear in your fundraising total.

SELECT	GIVEN ON	GIVEN BY	AMOUNT	GIVEN TO	TAKE ACTION
<input checked="" type="checkbox"/>	07/08/2024	Anonymous	\$25.00	Participant	Edit Remove

At the top right of the table, there are two buttons: "Pay For Selected" and "Pay For All". A red arrow points to the "Pay For Selected" button.

6 Follow the prompts to enter your credit card information and submit payment for the cash donations. Then just keep the cash! Now pat yourself on the back, you're all finished!

A screenshot of the "Submit Cash Donations" form. The form is titled "Submit Cash Donations" and has a sub-header "Secure credit card payment". It shows a total of "\$1.00 USD" to be charged. Below this, there are icons for Visa, Mastercard, American Express, and Discover. There are input fields for "Name on Card", "Credit Card #", "CVV Code", "Expiration Month", and "Expiration Year". At the bottom, there are two buttons: "Cancel" and "Submit Payment".

Questions? We're here to help! Contact us at DonationQuestions@StBaldricks.org or call 888.899.BALD (2253).